

Introduction

Educational development office of Nursing and Midwifery's school has initiated its activity on the supervision of Research and Educational Development Center of the Iran university of medical science since 1999 by considering improving supervision sciences education quality in nursing and midwifery's fields in different educational levels and by the purpose of improving knowledge and competence of the college faculty members and graduates according to the society changing requisites. Active members in Educational Development Office of the school have stepped efficiently in different medical education fields and interdisciplinary education and new generation Effective steps have been taken.

Goals & objectives

This office will continue its goals in functional areas in direction of educational development center of the university: curriculum planning, evaluation, research in education, faculty and staff development, talented student, accountability medical education, virtual education, scholarship, accreditation and Shahid Motahhari educational civil and Vosough education annually festival. .

Vision

Educational development office of the college tends the university step in order to gain the best position in educational areas in national and regional level and be propounded in midwifery's and nursing education in international level in the direction of prospect of research and educational development of the university and by approval of values and educational and research beliefs

Mission

Educational development office of the college is a structure of educational assistance collection of college which is commissioned to assist instructors & faculty members in order to improve the quality of education of the college and assist effectively as an assistant arm to direct and organize the educational procedure in college in direction of the mission of research and educational development center of the university. In this order, the most important missions of this office includes improving qualitative educational potentialities level and undertaking learning in science and educational body of midwifery's and nursing college by the goal of training efficient human power, obligated and creative for providing good quality health services to the society proportionate to the present and the future health system requisites.

Responsibilities and duties of the Educational Development Office

Responsibilities of the office toward job development centers affiliated to the Ministry of Health and Medical Education has been declared in this areas:

- ▲ Evaluation
- ▲ Curriculum planning
- ▲ Faculty member development
- ▲ Research in Education
- ▲ National Festival of Education
- ▲ Virtual education
- ▲ accountable education
- ▲ Scholarship of education

Evaluation)faculty members evaluation(
In each semester according to collecting information (student evaluation of instructor, self evaluation, and group manager evaluation) from each instructor and doing statistics procedures and defining resultsand Presenting evaluation results and feedback in a confidential manner to each faculty member

Student evaluation

Analyzing MCQ question results Defining difficulty index and questions telling Presenting feedback to faculty members about confidential posed questions.



**Iran University of Medical Sciences
and Health Services of Nursing
and Midwifery Faculty College**

**Educational Development Office
of Nursing and Midwifery school**



Curriculum planning & Program evaluation

Cooperation with curriculum planning office
Convening conferences with theoretical and clinical planning managers of nursing and midwifery's courses for curriculum planning evaluation.

Curriculum planning

- ▲ Convening monthly curriculum planning (theoretical and clinical) of nursing and midwifery's conferences
- ▲ Following up educational programs (theoretical and clinical) each semester
- ▲ Following up the curriculum plan of nursing field courses degrees (B.A, M.A, and PHD) and midwifery's field in degrees (B.A, M.A, and PHD)
- ▲ Receiving the course plan of special courses from different educational groups in the beginning of each semester for Controlling and improving the course plan and presenting feedbacks to groups
- ▲ Archiving the course plan of educational group courses in school site for each group

Faculty member development

- ▲ Convening workshops (according to need assessment measuring of faculty members)
- ▲ Convening journal clubs
- ▲ Close cooperation of members with nursing education office of nursing and midwifery's college and nursing scientific associations

Research in education

Surveying research plans sending to EDO department
EDC of University introducing and cooperating in educational research plans to the EDO office.

Talented & student committee unit

Cooperation with talent unit of the university
Introducing top students to the University for participating in scientific Olympiads
Following functions related to the talents of the college in university
Following first and top students graduated from nursing and midwifery's fields

Shahid Motahhari & Vosough Festival

Close cooperation in evaluation of sent selected procedures from colleges to the university and then sending them for final evaluation to the festival secretariat

New generation & multidisciplinary education

Faculty members interested in cooperation through meetings determined and competent individuals in the Third generation & multidisciplinary education prepare regular and periodic meetings summarizing the decisions of meetings new educational ideas
Empowered faculty Recognize outstanding teachers
Revising of curriculum planning provide of the decision to University Education Development Center.

Student Committee

- ▲ Student Committee meetings periodically with management of EDO
- ▲ Representative's Committee on University Education Development Center
- ▲ Students participate in educational and research
- ▲ Introduce student to education development Center, of University of Evaluation department of EDC